Prairie du Chien Public Schools

Innovation for Success TM

POLICY COMMITTEE MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on December 3, 2013 in the Library Conference room at the Prairie du Chien High School , 800 E. Crawford Street, Prairie du Chien, Wisconsin, 5:30 p.m.

1. CALL TO ORDER
2. REQUEST FOR CHANGES IN EMPLOYEE HANDBOOK (action if appropriate)
	1. Section 9 Paid Time Off Leave (PTO)
		1. Section 9.01 PTO leave
			1. Request to change from 8 days of PTO to 10 days. 4 leave days were lost with the change to PTO
		2. Section 9.02 PTO Accumulation
			1. Option to “cash out unused PTO days (PTO days are recorded as hours) at the end of the year at the current rate of sub pay for the employee’s classification.” “Employees must exhaust all PTO time before using previously accumulated sick time bank.”
				1. What is sub pay? Are we paid the hourly rate for which we sub? $27/hr? Or what is the sub pay per day?
		3. Section 9.03 Overused PTO Leave
			1. Define “new employee”
	2. Section 12 Bereavement
		1. Section 12.01 Immediate Family
			1. Request to add father-in-law and mother-in-law
		2. Section 12.02 Bereavement
			1. Reword: Employees shall be granted 2 day(s) with pay and 3 days additional leave without pay (or PTO may be used) to attend funerals of any individual outside the Immediate Family.
	3. Section 2
		1. Section 2.03 Attendance at School Events
			1. “Teachers are required to attend all mandatory administratively required school events.”
		2. Section 2.06 Calendar
3. ADJOURNMENT